



EAST COBB
CHRISTIAN SCHOOL

Sibling Application Instructions

To start a sibling application:

1. Sign-in to your **FACTS SIS** account under the **For Families** section on the left and **select Family Portal Login**.

The screenshot shows the FACTS SIS website's Product Login page. At the top, there are navigation links for Parents and School Administrators, a Log In Here button, and a USA dropdown. The main heading is "Product Login". Below it are three sections:

- For Families** (with a heart and family icon):
 - [Family Portal Login >](#)
 - [Payment Plans / Financial Aid >](#)
- For Schools** (with a school building icon):
 - [Tuition Management / Grant & Aid >](#)
Looking to manage payments and financial aid?
 - [Student Information System >](#)
Looking to track school and student information?
 - [FACTS Giving >](#)
Looking to manage donors and fundraising efforts?
 - [Video Coaching and Observation \(Vosaic\) >](#)
Looking for video observation and assessment?
- For Church Administrators** (with a hands holding a heart icon):
 - [aware3 Sign in on Impact Platform >](#)
Looking to manage donors and fundraising efforts?

2. Click on the option on the left in the Family Portal that says **Apply / Enroll**, then **Application**.

 School ▼

 Student ▼

 Family ▼

 Apply / Enroll ▲



Application

Enrollment / Reenrollment

 Resources

 Financial

 Back To School Site

3. Click on **Click here to open Application.**
4. Click on **Create a New Student Application.**

5. After you complete the student information section and grade level, you must select the application type. A drop-down menu will appear under the **Apply to** section. Be sure to select the application of **Current Student Sibling** for the appropriate grade and the **2026-2027** school year. Below is an example of a school family and how it will look on their screen.

Enrollment Students:

The following students are in the enrollment process. Please return to the previous screen and access the student's enrollment packet via the "Enrollment / Reenrollment" link.

- Annelise DeArmond (East Cobb Christian School)

Application Students:

Create a New Student Application

Student First Name *

Student Middle Name

Student Last Name *

Student Suffix

Student Date of Birth *

 (mm/dd/yyyy)

Apply to

Grade:

School:

Application:

6. Upon submission of the sibling application, there is non-refundable \$150 early application fee charge until February 28th. Starting March 1st, there is a non-refundable \$250 late application fee charge.