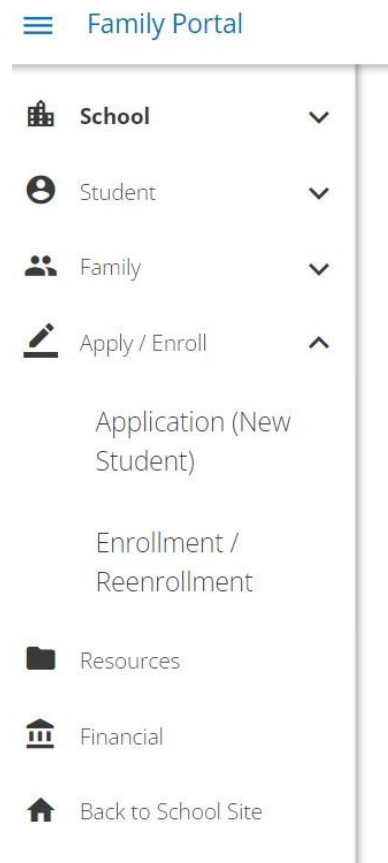
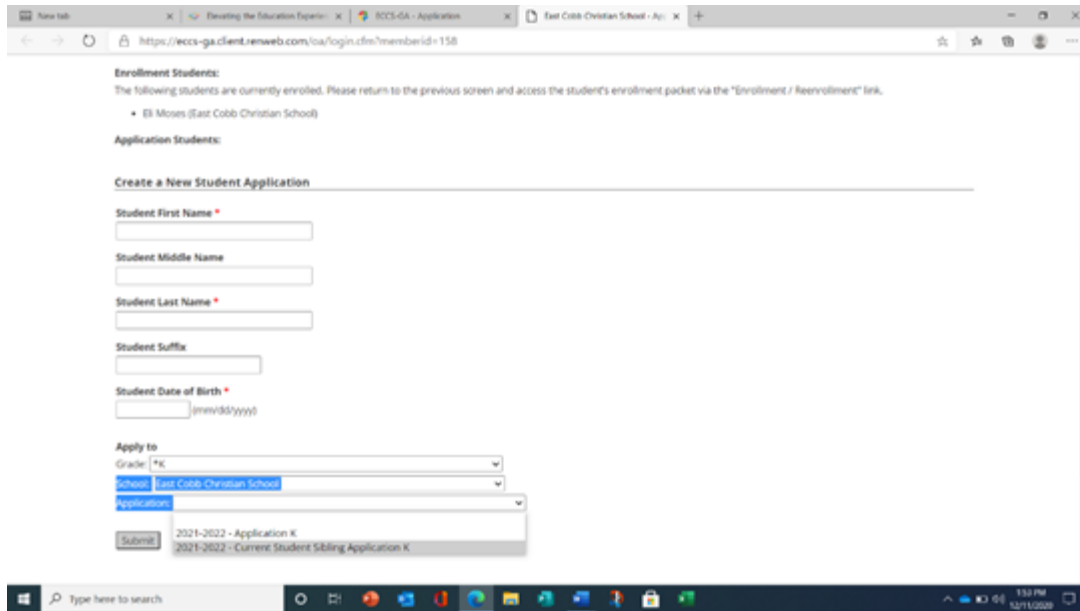


To create a sibling application:

1. Sign-in to your [FACTS SIS](#) account from the Parent Log in and select FACTS Family Portal (ParentsWeb).
2. Click on the option on the left in the Family Portal that says **Apply / Enroll**, then **Application (New Student)**.



3. Click on **Click here to open Application**.
4. Click on **Create a New Student Application**.
5. After you complete the student information section and grade level, you must select the application type. A drop-down menu will appear at the Application field. Be sure to select the application of **Current Student Sibling** for the appropriate grade and the 2023-2024 school year.



6. Upon submission of the sibling application, there is non-refundable \$150 early application fee charge.